



wisconsin department of
children & families

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Governor Scott Walker
Secretary Eloise Anderson

Division of Family and Economic Security

Bureau of Working Families

February 4, 2013

To: Wisconsin Works (W-2) Agencies

From: BWF/ Research and Statistics Section

Re: WebI Reports and User Information

The Department has developed a series of reports related to the Wisconsin Works (W-2) 2013 contract. The Wisconsin Works agencies can use the new CORE, Capitated Payment and Performance Outcome payment reports to conduct their own program analysis and monitor trends and activities. The reports are available February 4, 2013.

The following Capitated Payment reports can be found in Business Objects Web Intelligence (WebI) under DCF/WISDOM/Employment Programs/Wisconsin Works/W2-Capitated Payment report folder:

1. Cap Report 01: W-2 Capitated Payments Detail by Contract Agency for the Month
2. Cap Report 02: W-2 Monitoring Report on Closed W-2 Eligibility with Open Placement by Contract Agency for the Month
3. Cap Report 03: W-2 Capitated Payments Projection Summary by Contract Agency for the Year
4. Cap Report 04: W-2 Capitated Payments Summary By Contract Agency for the Year
5. Cap Report 05: W-2 Capitated Payments Summary by Contract Agency for the Month
6. Cap Report 06: W-2 Capitated Payments Summary by County for the Year

The following CORE Payment reports can be found in Business Objects Web Intelligence (WebI) under DCF/WISDOM/Employment Programs/Wisconsin Works/W2-CORE Payment report folder:

1. CORE Report 01: W-2 Capitated Payments and Performance Outcomes Summary for CORE Input for the Month
2. CORE Report 02: W-2 Capitated Payments and Performance Outcomes Claim Monthly and YTD Payment

The following Performance Outcome reports can be found in Business Objects Web Intelligence (WebI) under DCF/WISDOM/Employment Programs/Wisconsin Works/ Performance Outcomes report folder:

1. Pop Report 01: W-2 Job Related Performance Outcome Claim Details by Contract Agency for the Month
2. Pop Report 02: W-2 SSI/SSDI Attainment Performance Outcome Claim Details by Contract Agency for the Month

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3. Pop Report 03: W-2 Performance Outcome Claim History by Contract Agency for the Last 12 Months
4. Pop Report 04: W-2 Performance Outcome Claim Projection Summary by Contract Agency for the Month
5. Pop Report 05: W-2 Performance Outcome Claim YTD Summary by Contract Agency thru the Month
6. Pop Report 06: W-2 Performance Outcome Claim Monthly Summary By Contract Agency for the Month
7. Pop Report 07: W-2 Performance Outcome Claim Monthly Summary by Claim Type by Contract Agency for the Month

To use these reports, staff of W-2 contract agencies should have access to Business Objects Web Intelligence (WebI) and be trained in WebI. There are two levels of WebI access available.

1. The Viewer Level User is able to:
 - Access and navigate within WebI
 - Drill reports to see greater detail
 - Save and export reports
 - Print reports in various formats, including PDF and spreadsheet formats
2. The Editor Level User is able to access all of the Viewer features plus:
 - Edit standard reports
 - Add and remove report objects
 - Add and calculate columns or rows of a report
 - Create sections, breaks, and sorts

Agencies can request access to WebI by completing the [Wisdom Applications Access Request](#) form. The form must be emailed to DCF Security at DCFSecurity@wisconsin.gov to obtain access to either viewer or editor level access. Please note that in order to obtain editor level access, the form should also be copied to Maura Taggart at Maura.Taggart@wisconsin.gov.

The training will soon be available online for the Viewer and Editor levels of WebI through the [DCF Partner Training Section](#). To receive future announcements related to reports, please click on the link below to subscribe.

http://dcf.wisconsin.gov/researchandstatistics/rsdata/esignup_w2wp.htm

Sincerely,

Maura Taggart, Section Chief
Research and Statistics Section